



USER MANUAL FOR ADMINISTRATION MENU

(Software Version: 9.9 website last updated on 14/11/2019)

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User Login

- Open URL http://ihiptraining.in/idsp/ in your web browser
- Enter your login credentials & 'Captcha' & click on 'Sign In'

Home About-		Sign In
Sign In		
	Username	
	Password	
	3008 CRetesh	
	Sign In Reset Password Or Call 1-800-180-1104	

• Click on menu item 'Administration' to see the different sub menu available under this

Screenshot 2: Administration Menu

Home About - Forms - Outbreaks	Reports - View Map IHR - Administration	- Downloads -	dsuser1 +		
- And a	Staff Summary Equipment Su Essential Med Manage Health Login History List of Health / Profile Update Subcenter Vills	/ mmary cal Supplies Summary f sacility Update Request. Status san Macolno			
Joint monitoring mission – DSP Recent monitoring and evaluation of the astional disease surveillance programme, IDSP tash kipfighted that investment into surveillance laboratories, data analysis and information systems. Read more	Disease reprioritization workshop IDSP Workshop on reprioritization of diseases under IDSP was organized in collaboration with MoHFW, NCDC and CDC, India Office from 6-7 December 2016 in New Delhi. Read more	Influenza strengthening workshop A workshop on strengthening Influenza Surveillance was held in Dehl from 4-6 October 2016 in collaboration with Ministry of Health & Family Weare (MoHFW). Read more	Surveillance standards IDSP WHO supported the finalization surveillance standards (Minimum Datasets) for diseases under IDSP which was were organized in collaboration with NCDC Read more		
ws	als for IDSP	Strengthening laboratory assessments un	der IDSP at district level to address systems strendthening for		

Administration

- The 'Administration' menu is provided for the users 'District Surveillance Officer' (DSO) and 'State Surveillance Officer' (SSO)
- Access to some of the administrative functions is also provided to 'P Form' & 'S Form (Desktop)' users related to their health facility under 'User's Menu' – 'Update Facility Details'
- The administrative access under different users' categories is summarized in the table below:

Menu	Sub-Menu	State	District	P Form	LForm	S Form - Desktop	Remarks
dministration	Staff Summary	YES	YES				
dministration	Equipment Summary	YES	YES				
dministration	Essential Medical Supplies Summary	YES	YES				
	Manage Health Facilities						
dministration	Request for New Health Facility		YES*				
	Request for New RRT User	YES	YES*				
	Manage Health Facilities / Actions						
	Edit Facility Details	YES	YES	YES		YES	1
	Request for new user id	YES*	YES*	YES*		YES*	
Administration	Request for update of facility		YES*				(Desktop)' use
	Mapping of Sub centers/villages covered	YES	YES				can access this menu from
	Essential Medicines List	YES	YES	YES		YES	User's Profile
	Emergency Medicines List	YES	YES	YES		YES	
	Supplies	YES	YES	YES		YES	Facility
	Health Workforce details	YES	YES	YES		YES	1
	Health Facility delate Request	YES*	YES*	YES*		YES*	7
dministration	Login History	YES	YES				
dministration	Usage Summary	YES					
dministration	List of Health Facility Update Request	YES	YES				
dministration	Profile Update Status	YES	YES				
dministration	Sebcenter Village Mapping	YES	YES				

Table 1: User's access to administrative functions

Staff Summary

• Under this DSO/SSO can see 'Sanctioned Count' & 'Working Count' of the different 'Staff Type' under 'District'/'Sub District' or 'State'/'District'

Integrated Health Info Integrated Disease Surveilla Ministry of Health and Family Welfare	ormation Platform ance Programme Government of India		1.800-180-1104 IDSP Helpdesk Report Problem		
Home About Forms - Outbr	eaks Reports • View Map	IHR • Administration •	Downloads •		dsuser1+
staff Summary					
ub District"					
ALL	*				
Staff Type	Sanctioned Count	Working Count			
Medical Officer (MBBS)	272	20			
Data entry cum Accountant/ Clerk	8	6			
Pharmacist	10	10			
Nurse-midwife (Staff Nurse)	8	7			
Health Worker-F /ANM	40	31			
Health Asst-M	28	22			
Health Asst-F/ LHV	17	5			
Health Educator	15	12			
Lab Tech	25	17			
Cold Chain Waccine Logistic Asst	3	2			
	4	2			
Skilled Group/ Link Worker					

Equipment Summary

• Under this DSO/SSO can see 'Sanctioned Count' & 'Available Count' of the different 'Equipment Type' under 'District'/'Sub District' or 'State'/'District'

Screenshot 4: Equipment Summary

Integrated Disease Sur Ministry of Health and Family V	veillance Programme /elfare, Government of India			IDSP Helpdesk Report Problem
Home About + Forms +	Outbreaks Reports - Vie	w Map IHR + Administration -	Downloads +	dsuser1 +
quipment Summary				
ub District"				
LL.	•			
Equipment Type	Sanctioned Count	Available Count		
BP Apparatus	24	19		
ECG Machine	4	0		
Weighing Scale	11	5		
Patient examination Table	17	12		
OBG	459	0		
ENT	3	1		
Ophtalmology	18	6		
Autoclave	4	1		
Dressing Instruments	4567	9		
Colour codes Bins	56458	3		
Radks	4557	16		
Linen	45649	1		
Dressing material	45648	0		
Concentra				

Esse	ential N	Medi	cal Supp	lies	Sun	ımary				
٠	Under	this	DSO/SSO	can	see	details	of	'Essential	Medical	Supplies'
	'Distric	t'/'Su	b District' o	or 'Sta	ate'/'	District'				

Screenshot 5: Essential Medical Supplies Summary

IDSP-IHIP USER MANUAL FOR ADMINISTRATION MENU

under

Home	About-	Forms -	Outbreaks	Reports -	View Map	IHR -	Administration +	Downloads -		dsuser1 •
ssentia	Medical !	Supplies S	ummary							
b District	t"									
LL			,							
Essential	Medical Su	pplies				Tot	al			
Medicines	3					200)			
Stationary	r -					65				
ational He	ealth Program	nmes Help	Privacy Ten	ms Acknowle	dgements				16/02/2020 10	23 AM Indian Standard Time
ontent Pro	ovided by "In	tegrated Dise	ase Surveillanc	e Programme"						
ent Pro	ovided by "In Health and F	tegrated Dise amily Welfare	ase Surveillanc Government (e Programme" Of India						

Manage Health Facilities

- Under this DSO/SSO can search for the 'Facilities' under the 'District/State' with option to select 'Sub District' & 'Facility Name'
- On clicking the search button 'Facility Summary' is displayed for the selected search criteria

Screenshot	6: Manage	Health	Facilities
------------	-----------	--------	------------

Manage Health Facilities Search Facilities Sub District Facility Name Status State* District Sub District Facility Name Status State* Turnaluru Select	• Search	Reset
Search Facilities District Sub District Facility Name Status Kamatalia Tumakuru Select • Select • Open Facility Summary Facility Type Facility Type Facility Count Faci	▼ Search	Reset
Kamatala TumakuruSelect- • Open Facility Summary Facility Type Facility Count Facility Type Facility Count Facility Facility Facility Facility Count Facility Count Facility Count Facility Count Facility Faci	* Search	Reset
Facility Summary Facility Type Facility Count Facility Type Facility Count Facili		
Facility Summary Facility Type Facility Count Facility Type Facility Count Facility Count Facility Type Facility Count Facility Facility Facility Facility Facility Facility Facility Faci		
ready the ready the ready contract of the second se	tv Type	Facility Count
CHC b Health Sub Centre 563 Private	e Medical College Hospital	2
Civil Hospital 1 Infectious Disease Hospital 1 State	Referral Laboratory	1
Community Health Centre 10 Primary Health Centre 170 Sub D	District Hospital	2
Dispensary 1 Private Clinic 1 Urban	Health Post Dispensary	1
District Hospital 2 Private Hospital 6 Wome	en Hospital	1
District Public Health Laboratory 3 Private Laboratory 5		
Request for New Health Facility Request for New RRT User		

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 Buttons are present at bottom as per the user role to 'Request for New Facility' &/or to 'Request for new RRT user'

Request for New Health Facility

- On clicking the button 'Request for New Health Facility' a new web page appears
- All the mandatory (*) information need to be filled in order to request for creation of a 'New Health Facility'



• On selecting the 'Access type' a new window appears below asking for the respective users' details

				Kolhapur o
Ownership	Urban/Rural	Facility NIN	Facility Website	1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
····Select····· *	Select *			Betgard Hubb
State*	District"	Sub District"		GOA. Munge
Kamataka	Tumakaru	Select *		KARNATAKA SACEDO PRADESH
Building # Address 1		Address 2	Pincode	Not Not
Landmark	Internal Laboratory	Present Access Type*		Managalore Sondach Gia
	💮 Yes 🛞 No	S Form P For	m 📋 L Form	Mysult
				S - 5/1
P Form User Details:				TAMIL NADU
Floret Manual	Mildalla Manual	Long Manage		Township
Fast Name	missie name	Last marine		The second se
Date Of Birth Age				
dd/mm/yyyy	Gender:"	e 💮 Female 🍈 Transgender		
ID Type"	Identification Number*	Email		
Salecture *		C. Train		
MobileNo#*	Landline #	Designation*		
and the second s				
Remarks:*				

Screenshot 8: Request for New Health Facility 2

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- 'S Form' access is given only to sub center user & this option get checked automatically by selecting the 'Health Sub Center' under 'Facility Type'
- Once all mandatory (*) details are filled the 'Save' button became functional. One has to click it to submit the request for 'New Health Facility'

Request for New RRT User

- On clicking the button 'Request for New RRT User' a pop-up window titled 'Request for New RRT User By District : XXX' will appear
- One has to fill the necessary details & click the button 'Save' to submit the request

	User Details:					
Home About+ Fi	First Name*	Middle Name	Last Name		a a	suser1 -
Manage Health Facilities	Date Of Birth Age					
_	dd/mm/yyyy	Gender: 🔵 Male 💿 Female	Transgender			
Search Facilities					_	
State"	ID Type*	Identification Number*	Email*			
Kamataka	Select *				arch	Reset
Facility Summary	MobileNo#*	Landline #	Designation*			
Facility Type						Facility Count
CHC	Speciality*					2
Civil Hospital	-Select *					-1
Community Health Centre	Remarks:*					2
Dispensary		h				1
District Hospital						ai)
District Public Health Labor						
				Save	Close	
10 I I I I I I I I						
request or New Health Fact						

Screenshot 9: Request for New RRT User

Action:

- By clicking on 'Facility Count' number against any 'Facility Type', list of records of this facility appears at the bottom.
- By clicking the 'Action' button, as per user's access role following actions can be taken for the listed facilities:
 - Edit Facility Details Following updation can be done: Address / Officer in charge & contact details / Mapping of facilities covered under this health facility / Request for new user ID / Request for update of facility details / Validate location on the map
 - Essential Medicines List updation
 - Emergency Medicines List updation

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- \circ Supplies updation
- Health Workforce Details updation
- Health Facility Delate Request submission of request with mentioning the 'Reason for deletion'

Screenshot 10: Manage Health Facilities - Records

	Integral Ministry of	ted Diseas Health and F	e Surveilla amily Welfare	ance Program , Government of In	me dia			_	IDSP Helpdes Report Proble	
Ho	ome Abo	ut - Form	s • Outbr	eaks Reports	 View Map 	IHR - Ad	ministration +	Downloads -		dsuser1 +
Mana	ige Health I	acilities								
Searc State	ch Facilitie		District		Sub District		Facility Nar	ne	Status	
Kama	itaka		Tumakuru		Tiptur	*	Select-		Open *	Search Reset
Facili	ity Summar	y								
Facil	lity Type		1	Facility Count	Facility Type		1	Facility Count	Facility Type	Facility Count
Com	munity Healt	h Centre		4	Private Hospita	al		1		
Healt	th Sub Centr	e		57	Private Labora	itory		1		
Prima	ary Health O	entre		14	Sub District Ho	ospital		1		
Recor SI#	nest for New rds : 1 to 20 Actions	tealth Facility of 57	Request for	r New RRT User	Facility Name	Facilit	ty Type	Sub-District	Address	Contact Person
1	Actions •	Edit Facility Essential M Emergency Supplies	Details ledicines List Medicines List	55	Ajay Garh	Health	Sub Centre	Tiptur	null	Dr. Rak

Edit Facility Details

• On clicking 'Action' – 'Edit Facility Details' the window below that facility listing expends to display the facility details available in the system

Healt	th Sub Centre			70	Private Hospi	tal		1		
Prima	ary Health Centre	2		20	Sub District H	fospital		1		
Rem	uest for New Healt	h Facility	Request for New R	RTUser						
(1000)										
Recor	rds : 1 to 20 of 7	0		F						A
SIF	Actions	Facting	/ Name	Facility I	уре	SUD-DIST	nct	Address		Contact Person
1	Actions -	Amalag	şondi	Health Su	b Centre	Sira		Amalagondi, Amalago	ondi	Dr Ganesh
Fai	cility Type		Facility Name		Date of Enrol	Iment	Status		Username	
He	ealth Sub Centre		Amalagondi		24/08/2018		Open		Uncelling and stations. They are	
Ow	vnership		Urban/Rural		Facility NIN		Facilit	y Website	for new user id	
Pu	iblic		Rural		4643422381					
Sta	ste		District		Sub District		Villag	8	Request for update of facility	
Ka	amataka		Tumakuru		Sira				details.	
Inte	ernal Laboratory	Present	Building #	Address	1	Addre	ss 2			
	Yes () No		Amalagondi	Amalago	ndi	Amala	gondi			
Pin	ncode	Landmar	k		P	HC				
		Amalago	ndi							
-										
1	Alidate Location In	The Map								
Off	ficer Incharge*		Mobile # *		Landline #		Email	ld		
Dr	Ganesh		8277507491				moph	ctharur@gmail.com		
Vil	lages Covered*									
B	asavanahalii, Bhop	panadu, Bhut	hakatnahalli							
1	Ipdate Close									
-										

Screenshot 11: Edit Facility Details

- Following updation can be done: Address / Name of Officer in charge & his contact details / Validation of location of this health facility on map
- To update any of these details one has to fill the detail & all the mandatory fields then has to click the update button
- Greyed out fields cannot be edited here, to update any of them, DSO has to submit the **'Request for Update of facility details'** by clicking the given link on right side
- On clicking the link a pop-up window will appear
- Fill the required details & click on 'Yes' to submit the 'Update' request

sealth Centre									
	Request for Update I	acility							
he New Pearth Va	Facility Type *		Facility Name		Date of Enrollment	0.	Status		
	Health Sub Centre	*	Amalagondi		24/08/2018	=	Open		
1 to 20 of 70	Ownership		Urban/Rural		Facility NIN		Facility Website		-
ctions	Public	٠			4643422381				Contact Person
Actions -	State*		District"		Sub District*		Village		br Ganesh
THINK	Kamataka	*	Tumakuru	*	Sira	*	Select	*	
Tech Casing	Internal Laboratory Pres	ent							
and the second second	⊙ Yes ⊚ No								
unip									
							-	· · · · · ·	
							Yes	No	
the share of the state	and Building St.		101	101000		_	_	_	
No.	ent Ganung #	Autor		Anotest					
	equinagoria.		reported.						
	indmark		PH						
	тинадиная								
	App -								
and interesting the bar									
Incharge*	Mobile # *		Landline #		Email Id				
Incharge*	Mobile # * 8277587491		Landline #		Email Id mophethana @gnail	0011			
Incharge* esh s Covered*	Mobile # * 8277507491		Landline #		Email Id mophothanat @gmail	0011			
Incharge" with 6 Covered" manall. Bhoopanad	Mobile # * 6277507495		Landline #		Email Id mophothana @groail				
Incharge" with 6 Covered" manaill. Bhoopaned	Mobile # * 6277507491		Landline #		Email Id mophethanar ()gmail	*			
Incharge" Issh In Covered" Inanali Encoranad	Mobile # * 8277507491		Landline #		Email Id	*			
	1 to 20 of 70 ccons 1 Type Sub Contro ablp Ka I Laboratory Pres No E	Analogond Analogond	Adding type Adding type	I to 20 of 70 Versell Versell	Analogond Analogond Analogond Analogond Analogond Analogond Analogond Analogond Analogond Analogond	Addrey Yper Addrey Prevent Addrey Prevent	Addiness 2 Annalogandi Addiness 1 Annalogandi Addiness 2 Annalogandi Addiness 1 Annalogandi	Pacinity type* Pacinity	

 'Request for new user ID' can also be submitted here by clicking the link 'Request for new user id'

Screenshot 13: Request for New User ID

Primary Health Centre	Request for New User			
Request to New Health Fa-	User Details:			
Records : 1 to 20 of 70	First Name*	Middle Name	Last Name	
Si# Actions F				Contact Person
1 Actions -	Date Of Birth Age			Dr Ganesh
Encility Type	ddimm/yyyy	Gender:* Male Female	 Transgender 	
Health Sub Centre				
Ownership	ID Type*	Identification Number*	Email*	
Public	Select *			
State	MobileNo#"	Landline #	Designation*	
Kamataka				
Internal Laboratory Pres	-			
D Yes D No	Remarks:"			
Pincode La	-			
NAMES OF TAXABLE PARTY.				
Validate Location In The M				Save Close
Valoate Location In The M Officer Incharge*	9777501301		mode-than affirm all com	Save Close
Validate Location in The M Officer Incharge* Dr Ganesh Williams Coverent?	8277507491) ()	mopbethara @gnail.com	Save Close
Valdate Location in The M Officer Incharge* Dr Ganesh Villages Covered* Rassyamihali, Broceanad	8277507491		mophethana@gmail.com	Saw Close
Valdate Location in The M Officer Incharge* Dr Ganesh Villages Covered* Basevanihali, Broopaniat	8277507491 4. Gruthakatrahadis).().	mophchana@gmail.com	Saw Close
Veidate Location In The M Officer Incharge* Dr Ganesh Villages Covered* Besevenshale, Bhopparati Update Close	8277507491 4. Bhothai-aktishalli) ()	mophcthara@gnail.com	Saw Close

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Screenshot 12: Request for Update of facility details

- A pop-up window will appear. One has to fill the required details & click on 'Save' button to submit the request
- Under 'Edit Facility Details' the rights for 'Request for Update of facility details' are exclusively provided to district level user
- The 'Mapping of facilities covered under the health facility' can be done by district level user & above
- For this one has to select the facilities to be mapped under the health facility

Rec										
SIE	ords : 1 to 20 of 70	Facilit	v Name	Facility Ty	De	Sub-Distric	et	Address		Contact Person
4		Amala	and	Health Sub	Contro	Sim	2	Amalagaad Amal	anandi	Dr. Canach
	ACIDITS	Allidia	gonoi	Fiediul 300	Genue	284		Amalayonur, Amal	agunu	Dr. Galicsii
F	Facility Type		Facility Name		Date of Enrolln	nent	Status		Username	
1	Health Sub Centre		Amalagondi		24/08/2018		Open		Lines Id and us biggs. Demond	
0	Ownership		Urban/Rural		Facility NIN		Facility	Website	for new user id	
1	Public		Rural		4643422381					
	State		District		Sub District		Village		Request for update of facility	
1	Karnataka		Tumakuru		Sira				details.	
	nternal Laboratory F	Present	Building #	Address 1	1	Address	2			
	🤉 Yes 💿 No		Amalagondi	Amalagor	ndi	Amalago	ibndi			
5	Pincode	Landma	rk		PH	5				
- 6		Amaiaor	and .							
1	Validate Location In T	The Map								
- 2	Officer Incharge*		Mobile # *		Landline #		Email I	đ		
1	Officer Incharge* Dr Ganesh		Mobile # * 8277507491		Landline #		Email I mophe	d tharur@gmail.com		
1	Officer Incharge" Dr Ganesh Villages Covered"		Mobile # * 8277507491		Landline #		Email I mophe	d tharur@gmail.com		
1	Officer Incharge" Dr Ganesh Villages Covered" Basavanahalii, Bhopp	anadu, Bhut	Mobile # * 8277507491 hakatnahalli		Landline #		Email I mophe	d harur@gmail.com		
	Officer Incharge* Dr Ganesh Villages Covered* Basavanahalii, Bhoppi	anadu, Bhut	Mobile # * 8277507491 hakatnahalli		Landline #		Email I mophe	d harur@gmail.com		
	Dfficer Incharge* Dr Ganesh Villages Covered* Basavanahalii, Bhopp Agrahara	anadu, Bhut	Mobile # * 8277507491 hakatnahalli	halli	Landline #	Anthapura	Email I mophe	d harur@gmail.com c	*	
2	Dfficer Incharge* Dr Ganesh Villages Covered* Basavanahali, Bhopp Agrahara Anupanahalli	anadu, Bhut	Mobile # * 8277507491 hakatnahalli Ağena Arehal	halli	Landline #	Anthapura	Email I mophe	d harur@gmail.com		
2	Dfficer Incharge* Dr Ganesh Villages Covered* Basavanahalii, Bhoppi Agrahara Arupanahalii Badamaranahalii	anadu, Bhut	Mobile # * 8277507491 hakatnahalli Ajjena Baden	halii Ei Iahalii	Landline #	Anthapura Badakanahall Balabasavana	Email I mophe	d harur@gmail.com		
2	Dfficer Incharge* Dr Ganesh Villages Covered* Basavanahalii, Bhopp Agrahara Arupanahalii Badamaranahalii Balanapalya	anadu, Bhut	Mobile # * 8277507491 hakatnahalli Ağına Azehal Baden Badan	halli li Iahali ura	Landline #	Anthapura Badakanahall Balabasavan Bandakunte	Email I mophe	d harur@gmail.com Q		
234	Dfficer Incharge* Dr Ganesh Villages Covered* Basavanahali, Bhoppi Agrahara Anupanahali Badamapahya Balanapahya Baragur	anadu, Bhut	Mobile # * 8277507491 Pakatnahall Ağına Arehal Balapı Ø Balapı Ø Basav	halli iahali ura anahali	Landline #	Anthapura Badakanahall Balabasavani Bandakunte Battiganahalli	Email I mophc	d harur@gmail.com	▲ ▲	

Screenshot 14: Mapping of facilities covered under the health facility

Essential Medicines List

- The 'Essential Medicines List' for the facility type is pre-populated on the system
- The user at health facility level & above can update the 'Unit' & 'Quantity' available for listed items at particular health facility

Community means Centre		Finale Dusy	NG:	_		_		
Health Sub Centre	Essential Marticines List						×	
Primary Health Centre								
Request for New Health Fat	Essential Medicines List	Item Description	1"	Unit"	Quan	Last Updated o	n: 12/02/2020 03:18 PM	
	Select *	Select	٠				Save	
Records : 1 to 14 of 14 SI# Actions	Essential Medicines	List	Item De	escription	Unit	Quantity	Action	erson
1 Actions -	Anti inflammatory medicines		5-aminosalicylic	acid	1	80	Edit	baniang
2 Actions -	Anti inflammatory medicines		5-aminosalicylic	acid	1	29	Edit	8
3 Actions -	Anti inflammatory medicines		5-aminosalicylic	acid	2	56	Edit	
4 Actions -	Anti inflammatory medicines		5-aminosalicylic	acid	2	25	Edit	
5 Actions +	Anti inflammatory medicines		5-aminosalicylic	acid	1	119	Edit	
6 Actions +	Anti inflammatory medicines		5-aminosalicylic	acid	2	600	Edit	-
7 Actions •	Anti inflammatory medicines		5-aminosalicylic	acid	20	15	Edit	9
	Anti-infective Medicines		Ciprofloxacin		2	350	Edit	-
10 Actions	Anti-infective Medicines		Ciprofloxacin		1	500	Edit	to kane TO
11 Actions +	Anti-infective Medicines		Erythromycin		10	2000	Edit	g
12 Actions •	< Page 1 of 55 >							
								Parmar

Emergency Medicines List

- The 'Emergency Medicines List' for the facility type is pre-populated on the system
- The user at health facility level & above can update the 'Unit' & 'Quantity' available for listed items at particular health facility

Screenshot 16: Emergency Medicines List

	y means serve					Last Updated	on: 03/02/2020 10:44 PM	
		Medical Supply Type*	Item Description*	Unit"	Qu	antity*	Craw	
Decore	(c - 1 to 14 of 14	Select	• Select	·			Jave	
S#	Actions	Туре	Item Description		Unit	Quantity	Action	erson
1	Actions +	Anaesthetics	Ketamine, injection 50 mg/ml		10 ml/vial	10	Edit	banlang
2	Actions +	Anaesthetics	Ketamine, injection 50 mg/ml		10 ml/vial	10000	Edit	a
3	Actions -	Anaesthetics	Ketamine, injection 50 mg/ml		10 ml/vial	20	Edit	
4	Actions +	Anaesthetics	Ketamine, injection 50 mg/ml		10 ml/vial	15	Edit	
5	Actions +	Anaesthetics	Ketamine, injection 50 mg/ml		10 ml/vial	200	Edit	
6	Actions +	Anaesthetics	Ketamine, injection 50 mg/ml		10 ml/vial	100	Edit	-
7	Actions +	Anaesthetics	Ketamine, injection 50 mg/ml		10 ml/vial	200	Edit	9
0 9	Actions .	Anaesthetics	Lidocaine, injection 1%		20 ml/vial	2	Edit	
10	Actions +	Anaesthetics	Ketamine, injection 50 mg/ml		10 ml/vial	50	Edit	10 kane TO
11	Actions -	Anaesthetics	Ketamine, injection 50 mg/ml		10 mi/vial	10	Edit	g
12	Actions +	< Page 1 of 34 ⇒						
13	Actions +							Parmar
14	Actions +	Sugur	Primary Health Centre	Tiptur	Sugur,		Dr Rober	

Supplies

- The list of 'Supplies' for the facility type is pre-populated on the system
- The user at health facility level & above can update the quantity 'Sanctioned / Required' & 'Available' for listed items at particular health facility. He/she further can put remarks under 'Remarks' column against each item

Health Sub Cen Primary Health	tre Centre	Supplies					
	e Hualth Fire	Nama	Sanctioned / Required	Available	Gan	Last Updaled on: 31/01/2020 01 58 PM Remarks	
		20 Accounting			oup	Training a	
Stat Action	4 of 14	be Apparatus	5	4	1		
1 Action		ECG Machine	1	0	1	1	aniana -
2 Actions		Weighing Scale	4	2	2	required 2	
3 Action		Patient examination Table	2	0	2	Y	
4 Action		OBG	456	0	456	y	_
6 Actions		ENT	1	1	0	y	
7 Adices		Ophtaimology	1	1	0	y	
8 Action		Autoclave	2	1	1	у	
9 Actions 10 Actions		Dressing Instruments	4564	8	4556	у	so kane TO
11 Actions		Colour codes Bins	56456	3	56453		9
12 Addone		Racks	4554	15	4539		
13 Action		Linen	45645	0	45645		Parmar
the Bacalate		Dressing material	45646	0	45646		

Screenshot 17: Supplies

Health Workforce Details

• The list of 'Health Workforce Details' designations for the facility type is prepopulated on the system

E CHINA	ry Health Centre						
Requ	est for New Health Fac	Designation	Sanctioned / Required	Working	Vacant	Last Updated on: 13/82/2020 11:19 At Remarks	×
Record	is : 1 to 14 of 14	Medical Officer (MBBS)	2	2	0		
Sif	Actions	Data entry cum Accountant/	•	-	0	required 1	erson
1	Actions +	Clerk			č	-cquice i	baniang
2	Actions -	Pharmacist	1	1	0	available	8
3	Actions -	Nurse-midwife (Staff Nurse)	1	1	0		
4	Actors -	Health Worker-F /ANM	1	1	o		
6	Actions -	Health Asst-M	0	0			
7	Actors -	Health Asst-F/ LHV	1	1	0		9
8	Actions -	Health Educator	5	4	1		
10	Actions +	Lab Tech	1	1	0	1nhm	to kane TO
11	Actors -	Cold Chain Maccine Logistic	1	1	0		g
12	Actions -	ASSI Skilled Group/ Link Worker		0			Parmar
14	Actions -	Sanitary worker /Watchman	1	0	1		

Screenshot 18: Health Workforce Details

• The user at health facility level & above can update the numbers 'Sanctioned / Required' & 'Working' for listed designations at particular health facility. He/she further can put remarks under 'Remarks' column against each item

Health Facility Delate Request

- 'Health Facility Delate Request' can be raised by user of the health facility except lab user
- Under 'Action' on clicking 'Health Facility Delete Request' a pop-up window appears
- One has to mention the 'Reason for the deletion' & to click on the 'Send Deletion Request'
- If logged as 'District Admin' the deletion happen instantly without request submission to 'State'.

Primary Health Centre	Health Facility Delete Request		<u>^</u>	
Request for New Health Facility Request for Request for New Health Facility Name Still Actions Facility Name 1 Actions • Aralaguppe 2 Actions • BiLIGERE 3 Actions • Balavaneralu 4 Actions • Dadada 5 Actions • HL/Kshethna 6 Actions • Halepalya 7 Actions • Halkurike 8 Actions • Honnavalli	Facility Details: Facility Type: Primary Heath O Facility Name: Honnavalli Date of Enrollment: Aug 24, 2018 10 Status : Open Officer Incharge: Dr Robert Mobile : 8277507123 Landline #: 08134264444 Email Ic : mohonnavalli@s Reason for deletion:*	Centre Ownership: UrbaniRural: UrbaniRural: Facility Nik State: Sub District: Sub District: ymail.com Village:	Public 1 1758578288 ite: Karnataka TUMAKURU Tiptur HONNAVALLI	Contact Person Dr M. Marbaniang Dr. Gandira Dr Patima Dr Sbiat Dr Alisha Dr Jacob Dr Robert
9 Actions + Jaya jija		Send Defet	Cube	Dr Devang
10 Actors - Kuppallu	Primary Health Centre	Tiptur Kup	opallu	jong nga mo kane TO
11 Actions • Nonavinakere	Primary Health Centre	Tiptur Nor	navinkere,	Dr Mukrang
12 Actions Rangapura	Primary Health Centre	Tiptur Rar	ngapura	Dr Hai
13 Actions - S.R.D.Palya	Primary Health Centre	Tiptur BO	RKUND,BORKUND	Dr Jayesh Parmar
14 Actors Supur	Primary Health Centre	Tiptur Sug	jur,	Dr Robert

Screenshot 19: Health Facility Delate Request

Login History

• Under this DSO can see & export the 'Login History' of all listed portal user under the district

Sub District Sub District Facility Type Facility Type Facility Type Facility Type Facility Search Tumakuru Umakuru Heid GeeRe Naseri 10 201 201 10 Umakuru Umakuru Heidin Solub HeidegeeRe Nateri 10 201 201 10 10 2020200 Browsere: Chronne 79 0394513, OS: Motodu 8.1						Screensho	t 20: Login Hi	story	
Home About + Forms + Outbreaks Reports + View Map IHR + Admmetization + Downloads + dsucet + @ Expan Fest Previou 1 2 3 4 6 7 8 9 0 Next Last State* District To makuru * Sub District Facility Type Facilit		tegrate egrated I istry of Healt	ed Health Disease Sur th and Family W	Information veillance Progra Veifare, Government of	n Platfo amme f India	orm			1-800-180-1104 IDSP Helpdesk Report Problem
Bub District District Sub District Facility Type Facility Type Facility Search From Date Turnakuru Turnakuru Turnakuru Select Facility Search 10111201 Turnakuru Turnakuru Select Facility Search 10111201 Turnakuru Login Public IP Login Private Login Platform 10111201 Turnakuru Heath Sub HEGGERE Ntuseri 106.207.254.128 Intuseri 12/02/2020 Browser: Chrome 79.0394513, OS: Windows 6.1 10111201 Museri 102.07.254.128 Intuseri 12/02/2020 Browser: Chrome 79.0394513, OS: Android 8.1 101112012 Humakuru Heath Sub HEGGERE	Home	About -	Forms •	Outbreaks Repo	rts • Vie	w Map IHR + Adm	inistration - Down	iloads •	dsusert +
State District Sub District Turnakuru Facility Type Facility Type Facility Search From Date To Dest	Export	First	Previous 1	2 3 4 5 6	783	9 10 Next Last			
Kamataka Tumakuru Select Facility Search From Date To Date To Date To Date Facility Search Istrict Sub Facility Type Health Facility User Login Public IP Login Private Login Platform Tumakuru Health Sub Facility Type Health Facility User Login Public IP Login Private Login Platform Tumakuru Health Sub HeGGERE Infuseri 106 207 254 128 Colin 12/02/2020 Browser: Chrome 79 0394513, OS: Windows 6.1 Tumakuru Health Sub HEGGERE Infuseri 106 207 254 128 Isin 12/02/2020 Browser: Chrome 79 0394513, OS: Android 8.1 Tumakuru Health Sub HEGGERE Infuseri 157 34 131 110 Isin 12/02/2020 Browser: Chrome 79 03945136, OS: Android 7.11 Tumakuru Tumakuru Health Sub HEGGERE Infuseri 157 34.131 110 Isin 12/02/2020 Browser: Chrome 79 03945136, OS: Android 8.1 Tumakuru Tumakuru Health Sub HEGGERE Infuseri 157 34.131 110 Isin 12/02/2020 Browser: Chrome 50 0	State*		Distri	ict	Sub	District	Facility Type		Facility Search
From Date To Date 16/11/2019 100/2020 Section District Sub District Facility Type Heath Facility Name User Login Public IP Login Date Jeathom Tumakuru Heath Sub Centre HEGGERE Infuert 106.207.254.128 Infuert 12/02/200 Browser: Chrome 79.0394513, OS: Windows 6.1 "Platform: Wind2 Tumakuru Heath Sub Centre HEGGERE Infuert 16.207.254.128 Infuert 12/02/200 Browser: Chrome 79.0394513, OS: Windows 6.1 "Platform: Linux armv81 Tumakuru Heath Sub Centre HEGGERE Infuert 157.34.131.110 Infuert 12/02/200 Browser: Chrome 79.03945136, OS: Android 7.11 "Platform: Linux armv81 Tumakuru Tumakuru Heath Sub Centre HEGGERE Infuert 12.702.718.129, Inform: Linux armv81 Inform: Linux armv81 Tumakuru Tumakuru Heath Sub Centre HEGGERE Infuert 17.207.181.129, Inform: Linux armv81 Inform: Linux armv81 Tumakuru Heath Sub Centre HEGGERE Infuert 17.34.126.94 Inform: Linux armv81 Platform: Linux armv81 Tumakuru Heathre HEGGERE Infue	Kamataka		Tuma	akuru	Tun	nakuru 🔹	Select		Facility Search
Initial Instruction Initial Instruction<	From Date		To Da	ste	-				
DistrictSub DistrictFacility TypeHealth Facility NameUser NameLogin Public IPLogin IPLogin DatePlatformTumakuruHealth Sub CentreHEGGEREhfuser1106.207.254.12812/02/2020Browser: Chrome 79.0394513, OS: Windows 6.1 .Platform: Win32TumakuruHeath Sub CentreHEGGEREhfuser117.247.26.15712/02/2020Browser: Chrome 79.03945136, OS: Android 8.1 .Platform: Linux armv81TumakuruHeath Sub CentreHEGGEREhfuser1157.34.131.11012/02/2020Browser: Chrome 79.03945136, OS: Android 7.11 .Platform: Linux armv81TumakuruHeath Sub CentreHEGGEREhfuser1157.34.131.11012/02/2020Browser: Chrome 79.03945136, OS: Android 7.11 .Platform: Linux armv81TumakuruTumakuru CentreHEGGEREhfuser1157.34.131.11012/02/2020Browser: Chrome 50.0398787, OS: Android 8.1 .Platform: Linux armv81TumakuruLogin Public IPHEGGEREhfuser1157.34.131.11012/02/2020Browser: Chrome 50.0398787, OS: Android 8.1 .Platform: Linux armv81TumakuruLogin Public IPHEGGEREhfuser1157.34.131.11012/02/2020Browser: Chrome 50.0398787, OS: Android 8.1 .Platform: Linux armv81TumakuruLogin Public IPHEGGEREhfuser1157.34.131.11012/02/2020Browser: Chrome 50.0398787, OS: Android 8.1 .Platform: Linux armv81TumakuruLogin Public IPHEGGEREhfuser117.207.181.129, .168.235.198.17912/02/2020Browser: Chrome 57.029871	16/11/2019		16/02	00000	Se	arch			
Tumakuru Heath Sub Centre HeGGERE Muserl 106.207.254.128 12/02/2020 Browser: Chrome 79.0394513, OS: Windows 6.1 Platform: Win32 Tumakuru Heath Sub Centre HEGGERE Muserl 47.247.26.157 12/02/2020 Browser: Chrome 72.0362676, OS: Android 8.1 Platform: Linux armv81 Tumakuru Heath Sub Centre HEGGERE Muserl 157.34.131.110 12/02/2020 Browser: Chrome 70.03945136, OS: Android 7.11 Platform: Linux armv81 Tumakuru Heath Sub Centre HEGGERE Muserl 157.34.131.110 12/02/2020 Browser: Chrome 60.0398787, OS: Android 7.11 Platform: Linux armv81 Tumakuru Heath Sub Centre HEGGERE Muserl 223.176.15.250 12/02/2020 Browser: Chrome 67.02987108, OS: Android 8.1 Platform: Linux armv81 Tumakuru Heath Sub Centre HEGGERE Muserl 117.207.181.129, 168.235.198.179 12/02/2020 Browser: Chrome 67.02987108, OS: Android 8.1 Tumakuru Heath Sub Centre HEGGERE Muserl 157.34.126.94 12/02/202 Browser: Chrome 75.0377010, OS: Android 5.11			- Carbon	02020					
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Tumakuru Headth Sub Centre HeadERS bub Centre HeadERS bub Centre Infuser1 157.34.131.110 12/02/2020 Browser: Chrome 79.03945136, OS: Android 7.11 Platform: Linux armv8l Tumakuru Headth Sub Centre Headth Sub Centre HeadERS bub HeadERS hfuser1 157.34.131.110 12/02/2020 Browser: Chrome 79.03945136, OS: Android 7.11 Platform: Linux armv8l Tumakuru Headth Sub Centre Headth Sub Centre HeadERS hfuser1 17.207.181.129, 168.235.198.179 12/02/2020 Browser: Chrome 57.02987108, OS: Android 8.1 Platform: Linux armv8l Tumakuru Headth Sub Centre HEGGERE hfuser1 157.34.126.94 12/02/2020 Browser: Chrome 75.03770101, OS: Android 5.11 Platform: Linux armv7l	District Tumakuru	Sub District Tumakuru	Facility Type Health Sub Centre	Health Facility Name HEGGERE	User Name hfuser1	Login Public IP 106.207.254.128	Login Private IP	Login Date 12/02/2020	Platform Browser: Chrome 79.0394513, OS: Windows 6.1 ,Platform Win32
Tumakuru Health Sub Centre HeGGERE hfuser1 223.176.15.250 12/02/2020 Browser: Chrome 80.0398787; OS: Android 8.1 Tumakuru Tumakuru Health Sub Centre HEGGERE hfuser1 117.207.181.129; 168.235.198.179 12/02/2020 Browser: Chrome 57.02987108; OS: Android 8.1 Tumakuru Tumakuru Health Sub Centre HEGGERE hfuser1 117.207.181.129; 168.235.198.179 12/02/2020 Browser: Chrome 57.02987108; OS: Android 8.1 Tumakuru Health Sub Centre HEGGERE hfuser1 157.34.126.94 12/02/2020 Browser: Chrome 75.0377010; OS: Android 5.11	District Tumakuru Tumakuru	Sub District Tumakuru Tumakuru	Facility Type Health Sub Centre Health Sub Centre	Health Facility Name HEGGERE HEGGERE	User Name hfuser1 hfuser1	Login Public IP 106 207 254 128 47 247 26 157	Login Private IP	Login Date 12/02/2020 12/02/2020	Platform Browser: Chrome 79.0394513, OS: Windows 6.1 Platform Win32 Browser: Chrome 72.0362676, OS: Android 8.1 Platform Linux armv8i
Tumakuru Health Sub Centre HEGGERE hfuser1 117.207.181.129, 168.235.198.179 12/02/202 Browser: Chrome 57.02967108, OS: Android 8.1 Tumakuru Tumakuru Health Sub Centre HEGGERE hfuser1 157.34.126.94 12/02/202 Browser: Chrome 57.02967108, OS: Android 8.1 Tumakuru Health Sub Centre HEGGERE hfuser1 157.34.126.94 12/02/202 Browser: Chrome 75.03770101, OS: Android 5.11	District Tumakuru Tumakuru Tumakuru	Sub District Tumakuru Tumakuru Tumakuru	Facility Type Health Sub Centre Health Sub Centre Health Sub Centre	Health Facility Name HEGGERE HEGGERE HEGGERE	User Name hfuser1 hfuser1 hfuser1	Login Public IP 106 207 254 128 47 247 26 157 157 34 131 110	Login Private IP	Login Date 12/02/2020 12/02/2020 12/02/2020	Platform Browser: Chrome 79.0394513, OS: Windows 6.1 Platform: Win32 Browser: Chrome 72.0362676, OS: Android 8.1 Platform: Linux armv81 Browser: Chrome 79.03945136, OS: Android 7.11 Platform: Linux armv81
Tumakuru Tumakuru Health Sub HEGGERE hfuser1 157.34.126.94 12/02/202 Browser: Chrome 75.03770101, OS. Android 5.11 Platform: Linux armv71	District Tumakuru Tumakuru Tumakuru Tumakuru	Sub District Tumakuru Tumakuru Tumakuru	Facility Type Health Sub Centre Health Sub Centre Health Sub Centre Health Sub	Health Facility Name HEGGERE HEGGERE HEGGERE HEGGERE	User Name hfuser1 hfuser1 hfuser1 hfuser1	Login Public IP 106.207.254.128 47.247.26.157 157.34.131.110 223.176.15.250	Login Private IP	Login Date 12/02/2020 12/02/2020 12/02/2020 12/02/2020	Platform Browser: Chrome 79.0394513, OS: Windows 6.1 Platform: Win32 Browser: Chrome 72.0362676, OS: Android 8.1 Platform: Linux armv81 Browser: Chrome 79.03945136, OS: Android 7.11 Platform: Linux armv81 Browser: Chrome 80.0396787, OS: Android 8.1 Platform: Linux armv81
	District Tumakuru Tumakuru Tumakuru Tumakuru Tumakuru	Sub District Tumakuru Tumakuru Tumakuru Tumakuru	Facility Type Health Sub Centre Health Sub Centre Health Sub Centre Health Sub Centre Health Sub Centre	Health Facility Name HEGGERE HEGGERE HEGGERE HEGGERE HEGGERE HEGGERE	User Name hfuser1 hfuser1 hfuser1 hfuser1	Login Public IP 106 207 254 128 47.247 26 157 157.34.131.110 223.176 15 250 117.207.181.129, 188.235 198.179	Login Private IP	Login Date 12/02/2020 12/02/2020 12/02/2020 12/02/2020 12/02/2020	Platform Browser: Chrome 79.0394513, OS: Windows 6.1 Platform: Win32 Browser: Chrome 72.0362676, OS: Android 8.1 Platform: Linux armv81 Browser: Chrome 79.03945136, OS: Android 7.11 Platform: Linux armv81 Browser: Chrome 80.0396787, OS: Android 8.1 Platform: Linux armv81 Browser: Chrome 57.02967108, OS: Android 8.1 Platform: Linux armv61 Browser: Chrome 57.02967108, OS: Android 8.1 Platform: Linux armv64

List of Health Facility Update Request

 Under this DSO/SSO can view status of submitted 'New Facility Request List'/'Update Facility Request List'/'User ID Request List'/'Health Facility Deletion Request List'

Screenshot 21: Health Facility Update Request

Home About - Form	ns ≠ Outbreaks Re	ports - View Map	IHR - Administration	 Downloads - 	dsuser1 +
earch Facilities					
ub District	Status"				
Select *	-Select-	•			
New Facility Request List (Click to view)				
Update Facility Request Li	st (Click to view)				
User Id Request List (Click	to view)				
Health Facility Deletion Re	quest List (Click to view)				
lational Health Programmes (Help Privacy Terms /	Acknowledgements			16/02/2020 11:13 AM Indian Standard Time
Content Provided by "Integrate	d Disease Surveillance Pro	gramme" ia			

• SSO has to 'Approve' or 'Reject' the request by clicking 'View' button against an entry & then selecting appropriate option

Screenshot 22: Health Facility Update Request - SSO

and and	Anistry of Healt	h and Family We	emance fare, Gove	New Facility Nequest				Repo	rt Problem
				Facility Details:					
Home	About+	Forms • C	Outbreaks	Facility Type: Facility Name:	Primary Health Centre bablai	Ownership: Urban/Rural:	Public Rural		ssuser1+
earch f	Facilities			Date of Enrollment :	May 24, 2019 5:30:00	Facility NIN:			
istrict"		Status		Status :	Open	Website:			
ALL-		• Pendi	ng	Officer Incharge :	dr.ruchira	State:	Karnataka		
New F	acility Request	t List (Click to v	iew)	Landline # :	1010101010	Sub District:	Gubbi		
S1#	Status	Actions	Facilit	Email Id : Internal Laboratory Present :	false	village:	Аррапакирре	ress	Contact Person
1	Pending	View	bablai						dr.auchira
2	Pending	Ver	phc mi	User Details:					dr bhargav
3	Pending	Ver	amahiy	Name: vishal singh	Dat	e Of Birth:Mar 5	, 1980		Dr Ajay
4	Pending	Ver	alirajpi	Email: samzahid2@g	mail.com Mot	vileNo#: 77777	177777		dr.ram
5	Pending	View	PHC 8	Landline #:	Des	ignation: mo			DR ANAND KHARE
6	Pending	View	Rajiv C	Status: Pending					dr.Lakhan Soni
7	Pending	View	chc						bmo
8	Pending	Vev	phc			Approve	Close		MO
9	Pending	View	Test G	Primary He	alth Centre	Tiptur			Dr XYZ
10	Pending	View	Amboli	Primary He	alth Centre	Madhugiri			Dr. akl

Profile Update Status

- Under this DSO/SSO can see & print 'Name'/'Mobile'/'Email' update status of portal user under his/her District / Sub district
- Filtering options available are 'District' / 'Sub District' / user type ('S Form Users'/'P Form Users'/'L Form Users')

Integrated Diseas	aith information Platto e Surveillance Programme mity Welfare, Government of India	rm		Learning Platform Or	1-890-180-1104 IDSP Helpdesk Report Problem	
Home About - Forme	Outbreaks Reports - Mev	w Map IHR • Adm	nistration - Download	is +		dsuser1+
e Pint						
orm Type" P Form Users *	Apply Filter Reset	Profile update state	is for P Form Users fro	om 26/11/2018 to 25/04	2019	
Sub-Districts	Sub-District Name	Total Users	Name Updates	Mobile Updates	Email Updates	
ULB-Tumakuru	Overall	2	2	2	2	·
Chiknayakanhalli	Chiknayakanhali	0				
B Gubbi	Gubbi					
Koratagere	Karataasee					
Kunigal	Kuraugere					
) Madhugin	Kunigal					
) Faragasa) Sira	Madhugiri					
Tiptur	Pavagada					
Tumakuru	Sira					
Turuvekere	Tiptur	2	2	2	2	
	Tumakuru	0	0	0	0	

Screenshot 23: Profile Update Status

Subcenter Village Mapping

- Under this functionality the DSO/SSO can see the status of mapping of villages to sub center
- They can also do mapping of the villages to subcenter here

Screenshot 24: Sub Center Village Mapping 1

FOR NO.	cami anu raminy menaie, v	Sovernment of India				Report Problem	
Home About-	 Forms - Outbrea 	aks Reports +	View Map IHR • A	dministration - Downk	ads•		dsuser1 +
ub Center village	Mapping						
tate"	District"	S	ub District				
Carmataka	Tumakuru		Select *	Search			
Sub District Name	Number of Health Sub Centers	Sub Centers with Village Mapping	Sub Centers with No Village Mapping	Sub District Name	Number of Villages	Number of Villages Mapped to Sub Center	Number of Villages Not Mapped to Sub Center
Chiknayakanhaili	59	15	5 44	Chiknayakanhalli	215	35	180
Gubbi	72	22	2 50	Gubbi	313	54	259
Koratagere	42		5 37	Koratagere	223	14	209
Kunigal	63	1:	50	Kunigal	288	30	258
Madhugin	57		51	Madhugiri	293	23	270
Pavagada	62	4	59	Pavagada	143	7	136
Sira	71	ė	65	Sira	229	14	215
Tiptur	58	24	4 34	Tiptur	217	101	116
Tumakuru	66	6	60	Tumakuru	349	18	331
Turuvekere	40		4 36	Turuvekere	233	15	218

• By clicking on the hyperlinked numbers – the list of mapped/unmapped sub centers/villages can be generated

IDSP-IHIP USER MANUAL FOR ADMINISTRATION MENU Screenshot 25: Sub Center Village Mapping 2

Sub Di	strict Name	Number of Health Sub Centers	Sub Centers with Village Mapping	Sub Centers with No Village Mapping	Sub District Name	Number of Villages	Number of Villages Mapped to Sub Center	Number of Villages Not Mapped to Sub Center
Chiknay	yakanhalli	59	15	44	Chiknayakanhalli	215	35	180
Gubbi		72	22	50	Gubbi	313	54	259
Koratag	jere	42	5	37	Koratagere	223	14	209
Kunigal		63	13	50	Kunigal	288	30	258
Madhug	giri	57	6	51	Madhugiri	293	23	270
Pavaga	da	62	3	59	Pavagada	143	7	136
Sira		71	6	65	Sira	229	14	215
Tiptur		58	24	34	Tiptur	217	101	116
Tumakı	aru	66	6	60	Tumakuru	349	18	331
Turuve	kere	40	4	36	Turuvekere	233	15	218
								* Villages added in IHI
SI#	Sub Distri	ict Name	Sub Center Name				Village Covered Nam	* Villages added in IHI ne
SI# 1	Sub Distri Chiknayak	ict Name ranhalli	Sub Center Name Bommenahally				Village Covered Nan	* Villages added in IHI ne
SI# 1 2	Sub Distri Chiknayak Chiknayak	ict Name Ianhalli	Sub Center Name Bommenahaliy Chikkanayakanahal	li A & Chilkkanayakanahalli	в		Village Covered Nan	* Villages added in IHi ne
SI# 1 2 3	Sub Distri Chiknayak Chiknayak Chiknayak	ict Name canhalli canhalli canhalli	Sub Center Name Borrimenahally Chikkanayakanahal Chikkanayakanahal	II A & Chikkanayakanahalii II C	8		Village Covered Nan	* Villages added in 1Hi ne
SI# 1 2 3 4	Sub Distri Chiknayak Chiknayak Chiknayak Chiknayak	ict Name Ianhalli Ianhalli Ianhalli Ianhalli	Sub Center Name Borrmenahally Chikkanayakanahal Chikkanayakanahal Dabbegunte	li A & Chikkanayakanahali Ii C	в		Village Covered Nan	* Villages added in IHI ne
Si# 1 2 3 4 5	Sub Distri Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak	ict Name Iranhalii Iranhalii Iranhalii Iranhalii Iranhalii	Sub Center Name Bommenahally Chikkanayakanahal Chikkanayakanahal Dabbegunte Doddabidire	li A & Chikkanayakanahali Ii C	8		Village Covered Nan	* Villages added in IHI ne
Si# 1 2 3 4 5 6	Sub Distri Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak	ict Name kanhalli kanhalli kanhalli kanhalli kanhalli kanhalli	Sub Center Name Bommenahally Chikkanayakanahal Chikkanayakanahal Dabbegunte Doddabidire Ganadalu	ll A & Chlikkanayakanahalil li C	B		Village Covered Nan	* Villages added in IHI ne
SI# 1 2 3 4 5 6 7	Sub Distri Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak	ict Name kanhalii kanhalii kanhalii kanhalii kanhalii kanhalii kanhalii	Sub Center Name Bommenahally Chikkanayakanahal Chikkanayakanahal Dabbegunte Doddabidire Ganadalu Godekere	ll A & Chikkanayakanahalii 11 C	B		Village Covered Nan	* Villagés added in IHI ne
SI# 1 2 3 4 5 6 7 8	Sub Distri Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak	ict Name canhalli canhalli canhalli canhalli canhalli canhalli canhalli canhalli	Sub Center Name Bommenahally Chikkanayakanahal Chikkanayakanahal Dabbegunte Doddabidire Ganadalu Godekere Goobehalli	li A & Chikkanayakanahali ii C	B		Village Covered Nan	* Villages added in IHI ne
Si# 1 2 3 4 5 5 6 7 8 9	Sub Distri Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak Chiknayak	ict Name canhalli canhalli canhalli canhalli canhalli canhalli canhalli canhalli	Sub Center Name Bommenahally Chikkanayakanahal Chikkanayakanahal Dabbegunte Doddabidire Ganadalu Godekere Goobehall Handanakere	II A & Chikkanayakanahalii Ii C	B		Village Covered Nan	* Villages added in IHI ne

- By clicking on the name 'Sub Center Name' a window titled 'Sub Center Village Mapping' will pop-up.
- Mapping of villages with this 'Sub center' can be done/updated by selecting the villages to be mapped & clicking on 'Update' button

Sub Di	istrict Name Num Cent Su	ıb Center Village	Mapping			×	Number of Villages Not Mapped to Sub Center
Chikna	yakanhalli Fac	cility Type	Facility Name	Date of Enrollment	Status		180
Gubbi	He	ealth Sub Centre	Bommenahally	24/08/2018	Open		259
Koratar	gere Ow	vnership	Urban/Rural	Facility NIN	Facility Website		209
Kuniga	Pu	blic	Rural	6438357755			258
Madhu	Sta	ate	District	Sub District	Village		270
Pavant	Ka	amataka	Tumakuru	Chiknayakanhalli			136
Sira	Inte Pre	ernal Laboratory esent	PHC				215
Tiptur	•	Yes 🔘 No					116
Tumak	Vill	lages Covered*					331
-	A	gasarahalii, Bagayathi	u, Ballekatte		*		
i uruve.	skere						218
Turove		Jpdate					218 * Villages added in IHIP
SI#	Sub District Nar	Jpdate					218 * Villages added in IHIP ne
St#	Sub District Nar Chiknayakanhali	Jodate				Close	218 * Villages added in IHIP ne
51# 1 2	Sub District Nar Chiknayakanhali Chiknayakanhali	lpdate	Chikkanayakanahali	A & Chikkanayakanaha	8	Close	218 * Villages added in IHIP ne
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51# 1 2 3 4	Sub District Nar Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali	Jpdate	Chikkanayakanahali Chikkanayakanahali Dabbegunte	A & Chilkkanayakanahati C	6	Close	218 * Villages added in IHIP ne
51# 1 2 3 4	Sub District Nar Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali	Jpdate	Chikkanayakanahali Chikkanayakanahali Dabbegunte Doddabidire	A & Chikkanayakanahali C	8	Close	218 *Villages added in IHIP IE
5/# 1 2 3 4 5 6	Sub District Nar Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali	lpdate	Chikkanayakanahali Chikkanayakanahali Dabbegunte Doddabidire Ganadalu	A & Chikkanayakananali C	8	Close	218 *Villages added in IHIP IE
5 4 5 7	Sub District Nar Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali	lpdate	Chikkanayakanahali Chikkanayakanahali Dabbegunte Doddabidire Ganadalu Godekere	A & Chikkanayakanahalir C	6	Close	218 *Villages added in IHIP
5 6 7 8	Sub District Nar Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali Chiknayakanhali	lpdate	Chikkanayakanahalil Chikkanayakanahalil Dabbegunte Doddabidire Ganadalu Godekere Goobehalil	A & Chikkanayakanahala C	8	Close	218 *Villages added in IHIP

Screenshot 26: Sub Center Village Mapping 3

Additional administrative functions for state level user

- State level user has some additional functions under administration menu:
 - Uses Summary
 - o Manage User Accounts

Screenshot 27: Administration Menu - State User



Usage Summary

- This function is available for State level user
- User can see 'Usage Summary' for different type of users for selected time range
- The report displays the 'Number of Users' & 'Number of Entries' for users of 'P Form', 'L Form', 'S Form(Desktop)', 'S Form(Mobile)', 'Event Alert' and 'Outbreak Initiation'

1952															
Integra Integra Ministry	Irated ated Dis of Health (Health sease Su and Family 1	n Inform rveillanc Welfare, Go	mation e Progra vernment of	Platfo mme India	orm							1-800-180-1104 IDSP Helpdesk Report Problem		0
Home Ab	out-	Forms 🔹	Outbreaks	Report	s 🔹 Vir	ew Map	IHR •	Administra	tion +	Downloads -	2			ssuser1 -	
sage Summar	,														
From Data		To	Date												
10110010		-	Date	=	os	iearch a	Print								
			Usage	Summary	from 16/1	11/2019 to	16/02/202	0							
	Pf	Form	Usage	Summary 1	from 16/1 S Form(I	11/2019 to Desktop)	16/02/202 S Form	0 (Mobile)	Even	nt Alert	Outbreak	(Initiation			
Submitted Date	P f Users	Form Entries	Usage L Fo Users	Summary f orm Entries	from 16/1 S Form(1 Users	11/2019 to Desktop) Entries	16/02/202 S Form Users	0 (Mobile) Entries	Even	It Alert Entries	Outbreak Users	Initiation Entries			
Submitted Date	P F Users 2	Form Entries 32	Usage L.Fr Users 1	Summary form Entries 9	from 16/1 S Form(1 Users 1	11/2019 to Desktop) Entries 1	16/02/202 S Form Users	0 (Mobile) Entries	Even Users 3	it Alert Entries 11	Outbreak Users	initiation Entries	i		
Submitted Date 16/11/2019 17/11/2019	PF Users 2 2	Form Entries 32 9	Usage L Fr Users 1 1	Summary sorm Entries 9 4	from 16/1 S Form(1 Users 1 1	11/2019 to Desktop) Entries 1 1	16/02/202 S Form Users	0 I(Mobile) Entries	Even Users 3 3	t Alert Entries 11 47	Outbreak Users 1 1	Entries	ĺ		
Submitted Date 16/11/2019 17/11/2019 18/11/2019	Pr Users 2 2 2 2	Form Entries 32 9 72	Usage L Fo Users 1 1 1	Summary sorm Entries 9 4 13	from 16/1 S Form(I Users 1 1 1	11/2019 to Desktop) Entries 1 1 27	15/02/202 S Form Users	0 (Mobile) Entries	Even Users 3 3 2	t Alert Entries 11 47 64	Outbreak Users 1 1	Entries	ĺ		
16/11/2019 17/11/2019 18/11/2019 19/11/2019	Pf Users 2 2 2 2 2	Form Entries 32 9 72 128	Usage L.Fr Users 1 1 1 1	Summary sorm Entries 9 4 13 31	from 16/1 S Form(1 Users 1 1 1 1	11/2019 to Desktop) Entries 1 1 27 12	16/02/202 S Form Users	0 (Mobile) Entries	Even Users 3 3 2 3	t Alert Entries 11 47 64 45	Outbreak Users 1 1	tinitiation Entries 1 5 6	i		
16/11/2019 17/11/2019 18/11/2019 19/11/2019 20/11/2019	PF Users 2 2 2 2 2 2 2 2	Corm Entries 32 9 72 128 96	Usage LFr Users 1 1 1 1 1	Summary Sorres	from 16/1 S Form(1 Users 1 1 1 1 1	11/2019 to Desklop) Entries 1 1 27 12 6	16/02/202 S Form Users	0 (Mobile) Entries	Even Users 3 3 2 3 3 3 3	t Alert Entries 11 47 64 45 122	Outbreak Users 1 1 1	Initiation Entries 1 5 6 2	,		
16/11/2019 17/11/2019 18/11/2019 18/11/2019 20/11/2019 21/11/2019	P F Users 2 2 2 2 2 2 2 2 2 2 2	Form Entries 32 9 72 128 96 126	Usage LFC Users 1 1 1 1 1 1 1 1 1 1 1 1	Summary Sorrest Constraints of the second se	from 16/1 S Form() Users 1 1 1 1 1 1 1	11/2019 to Desktop) Entries 1 27 12 6 27	16/02/202 S Form Users	0 (Mobile) Entries	Even Users 3 3 2 3 3 3 3 3	t Alert Entries 11 47 64 45 122 209	Outbreak Users 1 1 1	Initiation Entries 1 5 6 2			
Submitted Date 16/11/2019 17/11/2019 18/11/2019 19/11/2019 20/11/2019 21/11/2019 22/11/2019	P F Users 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Form Entries 32 9 72 128 96 126 83	Usage LFR Users 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Summary form Entries 9 4 13 31 22 22 30	from 16/1 S Form(1 Users 1 1 1 1 1 1 1 1 1 1	11/2019 to Desklop) Entries 1 1 27 12 6 27 5	16/02/202 S Form Users	0 (Mobile) Entries	Even Users 3 3 2 3 3 3 3 3 3 3 3	t Alert Entries 11 47 64 45 122 209 118	Outbreak Users 1 1 1 1 1 1	Initiation Entries 1 5 6 2 2 4			
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Manage User Accounts

• Under this functionality the SSO can add new user, edit details for an existing user or can reset the password of an existing user

Screenshot 29: Manage User Accounts

Home About+	Forms • Outbreaks	Reports +	View Map	IHR • Administration •	Downloads +			ssuser1 •
First Previous 1 No	District		Sub District		Facility Search		Username	Add New User
Kamataka	Select	*	Select		Select Facility	Ŧ	Search by username	Search
National Health Programm	nes Help Privacy Terr	ns Acknowle	dgements				16/02/2020 11:45	AM Indian Standard Time
National Health Programm Content Provided by "Infe; Ministry of Health and Fan Software Version 9.9 Wet	nes Help Privacy Terr grated Disease Surveillanci nily Weltare, Government C solte Last Updated On : 14	ns Acknowle e Programme" If India /11/2019	dgements				16/02/2020 11.45.	AM Indian Standard Time

Add New User

- To add a new user, SSO has to click on the button 'Add New User'
- A pop-up window will appear asking details for the new user
- After filling the required details the button 'Save' will become functional
- Clicking on this button will create a new user for the portal

Screenshot 30: Add New User

Ministry of Health and Far	Surveillance Programm nily Welfare, Government of India	e				IDSP Helpdesk Report Problem	
Home About+ Forms	Outbreaks Reports -	View Map	IHR - Admi	nistration +	Downloads +		ssuser1 +
Register New User							User L
User Details:							
First Name*	Middle Name	Last Name		Date Of	Birth 🛞 Age		
				ddimm/yyyy	35		
Gender*		ID Type*		Identifica	tion Number		
⊙ Male () Female () Transgender	Select-	- *	Turcitories			
Email*	MobileNo#	Landline #		Designation	*		
Facility Mapping:	and the second s						
Username"	Password	Retype Passw	vord"	Enable	ed 🔲		
State	District	Sub District					
Kamataka	Select District *	Select Sub Di	istrict	*			
Facility Search			Assign Role				
Select Facility			-Select-				

Edit User Details

• SSO can also edit details of any user by clicking on the 'Edit' – 'Edit User Details'

Screenshot 31: Edit User Details 1

Integrated D Ministry of Healt	Integrated Disease Surveillance Programme IDSP Heppesk Ministry of Health and Family Welfare, Government of India Report Problem												
Home About+	Forms - O	utbreaks Re	eports +	View Map	IHR • Administration • D	ownicads +			S	suser1 +			
First Previous 1	2 3 4 5	6789	10	Next Last						Add New	User		
State"	District			Sub District		Facility Searc	h	Username		-			
Kamataka	Tumak	มาน	×	Select	*	Select Facility	•	Search by	usemame	s	earch		
Actions	Name	Username	Enabled	Designation	Email	MobileNo#	Roles Assigned	State	District	Sub District	Health Facility		
Edt-	Hamida	hfuser1	true	AMM	nessanurun9@gmail.com	9854957039	HFSCUSER	Karnataka	Tumakuru	Tumakuru	HEGGE		
Edit User Details	Khatun												
Reset Password													
Edt+	Alok Dutt Sharma	dsuser1	true	District Data Manager	alokdutt_sharma@yahoo.com	9413007668	DSU	Karnataka	Tumakuru				
Edit-	Rajesh G G	bsuser1	true	Taluk Health Officer	kediayaru@gmail.com	9844318585	BSU	Karnataka	Tumkur	Tipatur			
Edit-	Jury Dalbot Shira	hfuser2	true	Data Manager	jsangma@gmail.com	8414090846	HFUSER	Karnataka	Tumakuru	Tiptur	SRDP		
Edit+	Master User 1	master1	true	Master	master1@ihip.indigoind.com		MASTERUSER	Karnataka	Tumkur	Tumkur			
Edit+		districtadmin1	true	District Admin	districtadmin1@ihip.indigoind.com	9000123499	DISTRICTADMIN	Karnataka	TUMAKURU				
Edt-	Districtadmin	districtadmin3	true	District	districtadmin@omail.com	5541267895	DISTRICTADMIN	Karnataka	TUMAKURU				

• After doing the necessary changes they have to click on 'Save' button to save the changes

Screenshot 32: Edit User Details 2

		Cilear Datail											
Home	About- F	Circt Name		Middle Name	Last N	ama	e Dr	te Of Birth	Age			ssuse	ert •
		Hamida		and the reality	Khatu	n	01/09	(1983	iii iii				
First F	Yevious 1 2	Gender:*	Male	Female ()	Transgender		ID Type"	Ident	ification Number	<u>(</u>			dd New User
State"		Email*		MobileNo#*	Landli	ne #	PAN	AlQF nation*	PN3688M				
Karnataka	F	nessanuru	n9@gm	9854957039	India	N/DV	AMM					•	Search
	Alok Dutt	hfuser1		Er	nabled 🗹	Kan	nataka Villao	*				Constanter C	TILOULITE
Edit	Alok Dutt	District			d District	Kan	nataka Militar						
	Delesti C.C	Tumakuru		•	Tumakuru		• Sele	- ct village	*			Dentur	
Easte	Rajesii G G	Facility Se	arch				Assig	n Role				ripeiun	
Edi+	Jury Dalbot Shira	HEGGER	E (Health S	ub Centre)			• HFS	CUSER	•			Tiptur	S.R.D.Palya
Edit-	Master User 1											Tumkur	
Edilw										Save C	ose/cancel		
East+	Districtadmin	districtadmin3	true	District Admin	districtadi	nin@gma	it.com	5541267895	DISTRICTACI	AIN' Karnataka	TUMAKURU		
Edit-	Dr. Prabhu P	hf29tum0003	true	Medical Office	r dpp@ihsp	gov.in		9494049409	HFUSER	Karnataka	TUMAKURU	Tumakuru	
Edit-	Dr. Prabhu P test	hf29tum0003 test@1	true true	Medical Office	r dpp@ihs; test@123	o gov.in .com		9494049409 4454585236	HFUSER	Karnataka Karnataka	TUMAKURU Tumakuru	Tumakuru Tumakuru	ADARSHA

Reset Password

 SSO can reset the password for any user under his/her state by clicking on the link 'Edit' – 'Reset Password'

Screenshot 33: Reset Password

and and M	itegrated Disc inistry of Health a	ease Survei nd Family Welfa	llance P re, Govern	rogramme ment of India				1-8 IDS Rej	00-180-1104 P Helpdesk port Problem		
Home	About + F	orms - Out	breaks	Reports - Vie	w Map IHR • Administration	- Downkoa	ads•			SSUS	er1+
First P	revious 1 2	3 4 5 6	7 8	9 10 Ne	a List						dd New User
itate"		District		Sub	Reset Password		ty Search	8	sername		
Kamataka		Tumakur	8	•] [Sei Password		ct Facility	*) [S	earch by userna	me	Search
Actions	Name	Username	Enabled	Designation	Retype Password		Roles Assigned	State	District	Sub District	Health Facility
Edit+	Hamida Khatun	hfuser1	true	AMM			HFSCUSER	Kamataka	Tumakuru	Tumakuru	HEGGERE
Edit+	Alok Dutt Sharma	dsuser1	true	District Data Manager	-	Clara	DSU	Karnataka	Tumakuru		
Edit+	Rajesh G G	bsuser1	true	Taluk Health Officer	Jane	Ciuse	BSU	Karnataka	Tumkur	Tipatur	
Edit+	Jury Daibot Shira	hfuser2	true	Data Manager	jsangma@gmail.com	8414090846	HFUSER	Karnataka	Tumakuru	Tiptur	S.R.D.Palya
Edt+	Master User 1	master1	true	Master	master1@ihip.indigoind.com		MASTERUSER	Karnataka	Tumkur	Tumkur	
Edt-		districtadmin1	true	District Admin	districtadmin1@ihip.indigoind.com	9000123499	DISTRICTADMIN	Karnataka	TUMAKURU		
Edit+	Districtadmin	districtadmin3	true	District Admin	districtadmin@gmail.com	5541267895	DISTRICTADMIN	Karnataka	TUMAKURU		
Edt-	Dr. Prabhu P	hf29tum0003	true	Medical Officer	dpp@ihsp.gov.in	9494049409	HFUSER	Karnataka	TUMAKURU	Tumakuru	
Edit•	test	test@1	true	test	test@123.com	4454585236	HFUSER	Karnataka	Tumakuru	Tumakuru	ADARSHA NURSING